

## BANKRUPTCY DEBTOR'S DOCUMENT CHECKLIST

ITEMS REQUIRED	NOTES	HAVE	NEED
Bank Statements & Canceled Checks, Bank Books for last six months ( _____ through current date)			
Deeds, Mortgages, Assignments of Mortgage, Land Contracts on real estate with recording information (book & page numbers) from County Clerk's office			
PVA (Property Valuation Assessment) for all real estate from County PVA office			
Judgment Liens and Encumbrances with recording information (book & page numbers) from County Clerk's office			
Original Certificates of Title to all Motor Vehicles, Mobile Homes, Trailers, Boats, Motorcycles, and/or ATV's			
Stock Certificates, Bonds, Certificates of Deposit			
Insurance Policies or Life and/or Burial Policies (if through employment - Employee Handbook) with name of insurance company, face value & cash surrender value			
Photocopy of Health and Auto Insurance cards (for Chapter 13 only)			
Keys to Safety Deposit Boxes and list of contents			
Statements for 401(k), IRA, ERISA, Keogh, or other retirement, pension or profit sharing plans showing current value			
Budget: Usual and regular monthly income and expenses (please use attached form)			
Paycheck Stubs for last 6 calendar months showing gross wages and ALL deductions ( _____ through current date)			
Social Security Award Letter for current year			

Business income and expenses itemized per month for the last six months ( _____ through current date)			
Debtor Tax Returns: Federal and State for last 4 years with W-2's, 1099's, and all attachments			
Bills: Credit Card Statements, Notes, Security Agreements, Loan Disclosure Statements, Loan Contracts, Statements of Account, Collection Letters, et.al.			
LIST DEBTS: Name & address of creditor, amount due, account number, collection agency, date incurred & reason for debt			
LIST ASSETS: Description of property, location, value, basis of value (ie. NADA Book, PVA appraisal, personal opinion, offers received)			
Divorce Decrees and Property Settlement Agreements entered in the past 3 years			
Orders for Child Support or Spousal Support (alimony or maintenance)			
Photocopy of Driver's License			
Photocopy of Social Security Card			
Other documents:			
Miscellaneous and Notes:			

NA = Not Applicable

**PERDUE LAW OFFICES**  
**62 South Main Street, Winchester, KY 40391**  
**Phone 859-745-1942 Fax: 859-745-1969**